



Green Orchard Recruitment Ltd – Privacy Policy

Last Updated: 14th February 2022

Green Orchard Recruitment Ltd is committed to protecting your right to personal privacy. That is why we have drafted this notice to explain the type of information we collect on this web site (the "Site") and how we use this information. This Policy also explains the choices that you can make about the way your information is collected and used.

By submitting personal details to us, you are deemed as agreeing to use of these details as described in this Policy.

The Information We Collect

We request very little identifying information from you and only for a narrow set of purposes. Typically, identifying information is collected:

- For registration to certain areas of the Site;
- To allow us to respond to your enquiries for further information;
- To distribute requested materials;
- When you are submitting CVs;
- The type of personal information collected on the Site could include your name, address, email address, telephone number, user name and password. However, other information will be submitted when you respond to an online job application or apply directly to a recruiting organisation.

Your participation is voluntary and you will not be required to provide more information than is necessary to participate in any of the Site's activities. In any instance where non-mandatory information is sought, you will be notified of this at the point of collection.

The Way We Use Information

When you register with the Site, you can elect to receive information and updates on our products and services by email. We use return email addresses to answer any emails that we receive, and we may use return email addresses to send you other information that you may request. Such addresses are not used for any other purpose.

To complete your registration in the registration area or create your 'career profile', it is then your choice to elect to make your details available to potential employers.

You will have the opportunity to forward pages or information on the Site to friends. The information you provide to facilitate this email communication is used on a one-time basis and is not collected or retained by us.



We make every practical effort to avoid excessive or irrelevant collection of data. If you believe the Site has collected excessive information, we encourage you to contact us info@greenorchardrecruitment.co.uk.

Unsubscribe / Delete

You have the right to access personal data which you have submitted through the Site. We give you the following options for managing or removing your information from our database:

Send us an email (info@greenorchardrecruitment.co.uk)

Be sure to include your name and clear instructions on what you would like us to do.

Manage Your Profile

Within the Career profile section you have the option to manage your personal and career details. The management system allows you to update or delete your information from our database. We also allow you to subscribe or unsubscribe to any of the email updates you've requested from the site.

Use of Cookies

Cookies are files or pieces of information that may be stored in your computer's hard drive when you visit a site. We use cookies to better tailor the Site and our products to your interests and needs. Cookies may also be used to help speed up your future activities or to improve your user experience by remembering the information that you have already provided to us. We do not use cookies to retrieve information from your computer that was not voluntarily provided by you (i.e., during registration or a competition). The use of cookies is an industry standard and you will find them at most sites. Most browsers are initially set to accept cookies. However, you can set your browser to refuse cookies or to alert you when cookies are being sent so that you can flush them from your browser if you object to their presence.

Your Consent To This Privacy Policy

By using the Site, you signify your agreement to be bound by the Green Orchard Recruitment Ltd Privacy Policy. If you do not agree with any term in this Policy, please do not use the Site or submit any personally identifiable information.

Contact Us

If you are uncertain about anything contained in this Privacy Policy, you can always contact us at info@greenorchardrecruitment.co.uk.